

ICC MISSION STATEMENT

"The mission of the Utah Interagency Coordinating Council for Infants and Toddlers with Special Needs and Their Families (ICC) is to assure that each infant and young child with special needs will have the opportunity to achieve optimal health and development within the context of the family."



MINUTES OF THE UTAH INTERAGENCY COORDINATING COUNCIL (ICC) FOR INFANTS AND TODDLERS WITH SPECIAL NEEDS AND THEIR FAMILIES

Utah Department of Health, Division of Family Health and Preparedness

4431 S. 2700 W., Taylorsville, UT, Main Conference Rooms

September 24, 2014 // 9:30 a.m. – 2:00 p.m.

Present: Debbie Ballard, Karen Borg, Lisa Davenport, Linda DeGroff, Barbara Fiechtl, Charlene Frail-McGeever, Debbie Justice, Kevin Morris, Paula Pittman, Gina Pola-Money, Helen Post, Stephanie Roach, Cassie Selim, Kelly Warner, Ginger West, Susan Ord

Via Telephone: Jennifer Hicks, Lynne MacLeod

Excused: Joyce Dolcourt, Tim Eicher, Max Lang, Harper Randall, Kristina Shock, Betsy Sutherland, Eric Tadehara, Janet Wade, Michelle White, Orvil Stokes

Absent: Carolyn Taylor-Christensen, Teresa Whiting

BWEI/Health Department Staff: Catherine Hoelscher, Carma Mordecai, Lorna Roberts, Mimi Ujiie

Other Attendees: Mary James JCDC, Jennifer Kelsey DDI, Heather Waters KOTM, Colleen Murphy BCD, Esperanza Reyes UPC, Barbara Leavitt Help Me Grow, Julie Miller Help Me Grow

- I. Welcome and Introductions** – The meeting commenced at 9:40. Debbie Ballard conducted the meeting. Members and guest introduced and welcomed.
- II. Minutes** – Motion to approve minutes by Ginger West, motion seconded by Helen Post, motion passed unanimously with the following changes;
 - Page 2, under VI Baby Watch Fiscal Technical Assistance Initiative paragraph 2, change October to New Orleans
 - Page 2, under VII Next ICC Meeting, change Nov 19 to Sept 24
- III. Public Comment Period** – OSEP is currently visiting Utah's Part B Program to review the work on their State Systemic Improvement Plan.

Medicaid is doing training on 9/25/14 with school districts that bill for school-based services. Michelle Christensen, from Medicaid, is retiring at the end of the year so Medicaid is recruiting for a Health Program Manager for the School Based Skills Development Program. The Baby Watch staff has appreciated Michelle's expertise and invaluable assistance in developing a Medicaid billing and audit process.
- IV. Parent/Provider Spotlight** – Barbara Leavitt and Julie Miller from Help Me Grow United Way came to speak about their program.

Learn more about the United Way of Salt Lake by visiting their website <http://uw.org/>

Julie discussed the 211 Get Help database. This database is accessible on the website <http://www.uw.org/211/> as well as via telephone by dialing 211. Calling 211 connects families with government and human service agencies for needs such as employment, childcare, or health care.

211 opened first in Utah County and are in the process of expanding. They are working on updating their current records and adding additional resources throughout the state. Please send updates for your programs or additional resources through the “update your information link” at the following website <http://www.uw.org/211/partner-tools/update-your-information/>

Help Me Grow offers parents the Ages and Stages questionnaires and if the child is showing delays, they recommend the parent contact Baby Watch. Help Me Grow can track families who do not qualify for Baby Watch Early Intervention and then refer the family back to Baby Watch if a future Ages and Stage screener indicates the child may now qualify for Early Intervention.

See Help Me Grow handouts

Parents or providers may refer a family to Help Me Grow via phone 801.691.5322, mail, or online at <http://www.helpmegrowuc.org/parents-caregivers/enroll-or-ask-question>

The ICC plans to activate the Child Find subcommittee to work on coordinating services of all organizations who are participating in child find activities.

- V. Membership** – Cassie Selim is the new Foster Care Rep and Esperanza Reyes is the new Utah Parent Center Rep; his or her agency appoints someone to serve on the ICC.

Heather Waters and Coreen Anderson both applied for the provider rep. The members of the ICC voted and Coreen Anderson had the majority vote.

Gina recommended Rep. Edward Redd to serve on the ICC; he is a Pediatrician in Northern Utah.

- VI. Baby Watch Report** – See *Circles of Involvement handout*. Mimi will add Utah Head Start Association in the Circle of Champions section. Please send ideas of additional resources to Mimi Ujiie at mimi@utah.gov

See Financial Work Plan handout. The updates, to this document, are in the “Actions Taken” Column.

SSIP update - the Stakeholder group has met once in person and three times on the phone since June. Topics discussed were as follows: current data, infrastructure analysis, and the types of services provided.

- VII. DaSy Report** – Due to lack of time, Debbie Ballard will report on the DaSy Conference at the next ICC meeting.

- VIII. Committee Reports** – Karen Borg discussed what the CSPD committee has been doing. See *Summary of Credentialing Needs Assessment* and *CSPD Committee Report to ICC* handouts. These handouts show the results of the CSPD survey sent out to providers.

Family Advocacy and Support Committee – Esperanza Reyes is taking over as Chair for this committee. Some possible future topics for the Family Advocacy and Support Committee include; timeline for parents – where they are and what happens next and, parent-to-parent connections.

- IX. Next ICC Meeting** – November 19, 2014 at the State Lab 4431 S 2700 W., Taylorsville, UT 84119, from 9:30 am – 12:00 pm
- X. Adjournment-** The meeting adjourned at 2:00 pm

APPROVED AS TO FORM:

MINUTES SUBMITTED BY:

Debbie Ballard, for the ICC Tri-Chair

Lorna Roberts, ICC State Contact